

EVENT NAME: _____
 BOOTH NUMBER: _____
 COMPANY NAME: _____
 CONTACT PERSON: _____
 TELEPHONE NUMBER:(_____) _____
 ADDRESS: _____

FOR OFFICE _____
 USE ONLY EVENT ID: _____
 DATE RECEIVED: _____

TO ASSURE AVAILABILITY OF EQUIPMENT ALL ORDERS MUST BE PLACED AND PAID IN FULL 10 BUSINESS DAYS PRIOR TO FIRST MOVE-IN DATE

For any Audio Visual equipment or service not listed, please contact the John S. Knight Center Operations Dept. A minimum one (1) hour technician charge per room may be assessed for delivery/pick-up & set-up/tear-down, at prevailing technician rates. (Selection and/or use of equipment may require additional equipment to be properly functional)

	NO. OF DAYS	QUANT.		DAILY RATE	TOTAL
COMPUTER	_____	_____	IBM Compatible	\$125.00	_____
VIDEO CAMERAS	_____	_____	Digital Camcorder	\$150.00	_____
	_____	_____	Professional Camera Tripods	\$35.00	_____
	_____	_____	Small Camera Tripods	\$15.00	_____
	_____	_____	72" x 72" Tripod Screen	\$15.00	_____
	_____	_____	96" x 96" Tripod Screen	\$25.00	_____
	_____	_____	7.5' x 10' Fastfold Screen	\$60.00	_____
	_____	_____	Dress Kit for 7.5' x 10' Screen	\$65.00	_____
	_____	_____	10.5' x 14' Fastfold Screen	\$90.00	_____
	_____	_____	Dress Kit for 10.5' x 14' Screen	\$85.00	_____
	VIDEO MONITORS	_____	_____	TV/VCR/Cart Package	\$110.00
_____		_____	TV/DVD/Cart Package	\$110.00	_____
_____		_____	Plasma Displays	P.O.R.	_____
_____		_____	20" Flat Screen Monitor	\$100.00	_____
_____		_____	13" Combo VCR/Monitor	\$55.00	_____
_____		_____	27" Receiver/Monitor	\$75.00	_____
VIDEO PROJECTORS	_____	_____	Monitor Cart	\$12.50	_____
	_____	_____	Video Data Projector – 2200L	\$250.00	_____
	_____	_____	Video Data Projector – 4700L	\$700.00	_____
VCR DVD	_____	_____	VHS VCR	\$35.00	_____
	_____	_____	DVD Player	\$35.00	_____
SOUND SYSTEM	_____	_____	Basic Portable Sound System, Wired Microphone, 2/Speakers, Stands, All Cables	\$110.00	_____
MICROPHONES	_____	_____	Wired Microphones: Lavalier, Headset, Handheld	\$10.00	_____
	_____	_____	Wireless Microphones, Lavalier, Headset, Handheld	\$65.00	_____

6.5% Sales Tax _____

GRAND TOTAL DUE: _____

PRICES ARE BASED ON CURRENT RATES AND ARE SUBJECT TO CHANGE WITHOUT NOTICE