CLEANING SERVICES ORDER FORM | *JOHN S. KNIGHT CENTER* | *77 EAST MILL STREET* *330.374.8900* | *AKRON, OHIO 44308* *Fax 330.374.8825*

EVENT NAME: _____
BOOTH NUMBER: _____
COMPANY NAME: _____
CONTACT PERSON: _____
TELEPHONE NUMBER: (____)_____
ADDRESS:_____

FOR OFFICE USE ONLY
EVENT ID: _____
DATE RECEIVED: _____

ALL ORDERS MUST BE PAID IN FULL PRIOR TO SERVICE BEING RENDERED

		NUMBER OF DAYS	RATE	TOTAL

Individual cleaning for your booth or exhibit space may be ordered by checking below the services desired.

CARPET CLEANING

_____ Vacuuming _____sq.ft. X _____ @ $0.20/sq.ft. _____

EXHIBIT CLEANING

_____ Cleaning of display, equipment and or and furnishings:
Scope of work TBD in advance and quoted at the prevailing rate per person.
Note: in some cases a 4 hour minimum may apply. _____ $45.00/hr. _____

+ 6.5% Sales Tax _____

Total Due $ _____

CREDIT CARD INFORMATION

Please complete the attached Credit Card Authorization & Payment Form and submit with your order forms.

PRICES ARE BASED ON CURRENT RATES AND ARE SUBJECT TO CHANGE WITHOUT NOTICE